

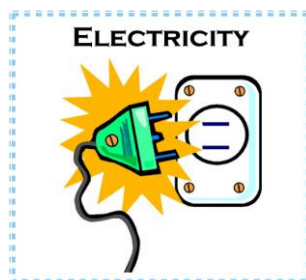
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## The electricity connection process for electrician, builders, owners, etc ... on the Nelson Electricity network

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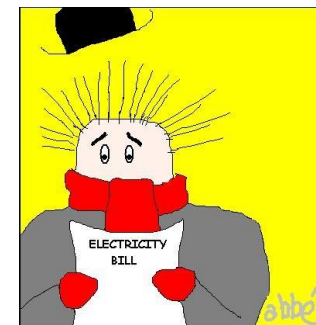
So you're working for a client who needs a new power supply. It's a good idea to start with general enquiries through the network company (Nelson Electricity) in the first instance. With all the development happening in Nelson City it should not be assumed that there is power to every available property, section or site.

Here are a few helpful pointers below to assist you and your client –



1. Liaise with Nelson Electricity – call Katie on 03 546 0490 or email [katie@nel.co.nz](mailto:katie@nel.co.nz)
2. What sort of supply are you after? Large or small we'll tell you if it's available and what is required to get that supply to the property boundary.
  - Any new connection in Nelson City must be underground.
  - One of our approved electrical contractors can be engaged to price a new supply for you. It may mean the install of a new power box, an upgrade of an underground network cable or even the install of a new transformer to cater for your supply.
  - We'll let you know the costs involved so you can pass this information onto your client before proceeding.
3. At the same time you begin your enquiries to Nelson Electricity, submit a Network Connection Application form (found on our website) and get your client to sign the top portion of the Application so they confirm all is go for the new connection.

4. Nelson Electricity will liaise with the electricity retailer your client has requested. We will check your client has an account with that particular retailer, if not we will instruct them to ring the correct person to open the account.
5. The electricity retailer will organise the metering and generate the appropriate Service Requests to the metering contractor as well as Vircom EMS Nelson.
6. Once Nelson Electricity has completed the Network Connection Application form an issued a new ICP number to the property, we will call you, the electrician, and ask you to liaise with Vircom EMS Nelson to book in a time for one of their Electrical Inspectors to visit – install meters, test, inspect and liven.



With all functions of the process being contracted out these days it's a good idea to liaise with us early in the process as it all takes time.

If you have any doubts or need further clarification don't hesitate to call Katie at Nelson Electricity on 03 546 0490 or [katie@nel.co.nz](mailto:katie@nel.co.nz) – we are here to help you!!

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